

# 1<sup>st</sup> STOP CHECKLIST: ASTROLOGICAL/ PSYCHIC CONSULTING

## REQUIREMENTS & REGULATIONS

- ☐ **You may not** use the word “Counselor” or offer “professional counseling for a fee” unless you are licensed as a counselor by Ohio’s Counselor and Social Worker Board. **You may**, however, use the words “Advisor” or “Consultant.” If you have questions about the use of the title “Counselor,” contact the Counselor and Social Worker Board at (614) 466-0912. Information and forms are also available on-line at <http://cswinft.ohio.gov>.
- ☐ If you will make retail sales, you need a **VENDOR’S LICENSE** from **YOUR COUNTY AUDITOR**.
- ☐ If you will sell **food, herbs or beverages**, contact **your local health department** for licensing and inspection information.
- ☐ If you will sell **upholstered or stuffed items**, contact the **Ohio Department of Commerce’s Division of Industrial Compliance, Bedding and Upholstered Furniture Section** for licensing information. They can be reached at (614) 644-2223. The Ohio Department of Commerce is on-line at [www.com.state.oh.us/dic](http://www.com.state.oh.us/dic).
- ☐ If you will offer **pay-per-call services** (services reached by dialing a 900-number), you must comply with the **Federal Trade Commission’s (FTC) 900-Number Rule**. For more information about the FTC’s 900-Number Rule, please contact the **FTC’s Cleveland Regional Office** at (216) 263-3410. You can also find the FTC on-line at [www.ftc.gov](http://www.ftc.gov).
- ☐ The **Federal Communications Commission (FCC) (option 1)** also regulates pay-per-call services. For more information, please contact the FCC at (888) 225-5322. The FCC is also on-line at [www.fcc.gov](http://www.fcc.gov).
- ☐ If you will offer **pay-per-call services**, you will need a **SERVICE VENDOR’S LICENSE** from the **OHIO DEPARTMENT OF TAXATION**. The tax is subject to the tax rate in effect in the consumer’s (caller’s) county.
- ☐ If you have questions about sales tax, contact the **OHIO DEPARTMENT OF TAXATION** can be reached at (888) 405-4039 for **Business Taxpayer Assistance**; (800) 282-1782 for **the Forms Request Line**; or (888) 405-4089 for **Tax Registration**. Information is also on-line at <http://tax.ohio.gov>.

**For more help, contact your local Small Business Development Center (SBDC).**  
[www.odod.state.oh.us/edd/osb/sbdc/local\\_center.htm](http://www.odod.state.oh.us/edd/osb/sbdc/local_center.htm)

Remember to check local and federal laws.

**THIS CHECKLIST IS ABOUT STATE REQUIREMENTS.**